

MAYOR
CRAIG COVEY

CITY OF FERNDALE

300 EAST NINE MILE ROAD
FERNDALE, MICHIGAN 48220-1797

CITY COUNCIL
MELANIE PIANA
MIKE LENNON
KATE BAKER
SCOTT GALLOWAY



"GOOD
NEIGHBORS"

APPEARANCE REVIEW APPLICATION – Ord. No. 918 & No. 963

Date: _____

Address of DDA area property to be reviewed: _____

Business Name: _____

Applicant Name (Name of Business Owner or Contractor): _____

Phone (Day): _____ Alternate Phone: _____

Home Address / City / State / Zip: _____

Business Address / City / State / Zip (if different): _____

Landlord (if leasing property) Name, Address and Phone #: _____

Additional Contact Info: _____

Describe intended façade, construction, etc. and purpose _____

- **Please take the time to read Ord. No. 918 & 963 in its entirety.**
- **Please attach 4 copies of relevant sketches, elevations, renderings, mechanical specs, material samples and photos of existing conditions with your application.**
- **If you are a lessee, please submit a signed letter of approval for the intended construction from the property owner.**

Call Cristina Sheppard-Decius, DDA Executive Director at **248-546-1632** with questions.

**Return completed application and attachments to:
Cristina Sheppard-Decius,
Ferndale DDA Executive Director,
149 W. Nine Mile Rd., Ferndale, MI 48220.**

You will be contacted for an appointment or clarification within 30 days.

PRELIMINARY REVIEW FINDINGS & RECOMMENDATIONS

APPLICATION INCLUDES

COMMENTS

- Signage _____

- Front Façade _____

- Back Façade _____

- Lighting _____

- Awning _____

- Landscaping _____

- Windows _____

- Entrances _____

- Other _____

- Property Owner
Approval Letter _____

- Approved to issue permits as submitted**
- Approved to issue permits with changes** _____

- Not approved – reason:** _____

Signatures of Board Members: _____
Name Date

Name Date

Building Inspector acknowledgement: _____ Date: _____